

PO BOX 296 SHAWANO, WI 54166



## MEMORANDUM

TO: 2020 Shawano Jazz Festival House Band Members

FROM: Shawano Jazz Foundation

DATE: Thursday March 12, 2020

**SUBJECT: Novel Coronavirus (COVID-19) update** 

Dear House Band members,

As of today March 12, 2020, the 2020 Shawano Jazz festival has been cancelled. The Shawano School District has made a decision that "all community use of our district facilities from March 13 through March 31 are cancelled". As we currently use Shawano Community High School as our venue, we will not be able to host the 2020 Shawano Jazz Festival this year.

The Shawano Jazz Foundation is committed to the safety and well-being of its attendees, adjudicators, participants, staff and volunteers. Our website will be updated with information regarding the festival's actions in response to this cancellation. We apologize for any travel inconvenience this may have caused. Again, we appreciate your patience as we do our best to work on an accelerated timeline. If you have any questions please reach out to us at shawanojazzfest@gmail.com.

Sincerely,

The Shawano Jazz Foundation