



SHAWANO
JAZZ FOUNDATION



SHAWANOJAZZ.ORG
PO BOX 296 SHAWANO, WI 54166

MEMORANDUM

TO: 2020 Shawano Jazz Festival Attendees
FROM: Shawano Jazz Foundation
DATE: Thursday March 12, 2020
SUBJECT: **Novel Coronavirus (COVID-19) update**

Dear festival attendees,

As of today March 12, 2020, the 2020 Shawano Jazz festival has been cancelled. The Shawano School District has made a decision that “all community use of our district facilities from March 13 through March 31 are cancelled”. As we currently use Shawano Community High School as our venue, we will not be able to host the 2020 Shawano Jazz Festival this year.

The Shawano Jazz Foundation is committed to the safety and well-being of its attendees, adjudicators, participants, staff and volunteers. Our website will be updated with information regarding the festival's actions in response to this cancellation. If you desire, we will be issuing ticket refunds. If you purchased a ticket online or in-person, please email us at shawanojazzfest@gmail.com. Unclaimed ticket refunds will be donated directly to the Shawano Jazz Foundation Scholarship Fund. Again, we appreciate your patience as we do our best to work on an accelerated timeline.

Sincerely,

The Shawano Jazz Foundation